MARY FRANCES TRUST

Inspiring Mental Wellbeing

Our Annual General Meeting (AGM) will take place on Thursday 12 November 2026, 11am-2pm at Abraham Dixon Hall, The Leatherhead Institute.

Registrations from 10.30am.

Travel Information

Full Address: The Leatherhead Institute, 67 High St, Leatherhead, KT22 8AH.

Venue photos (where the AGM is taking place)

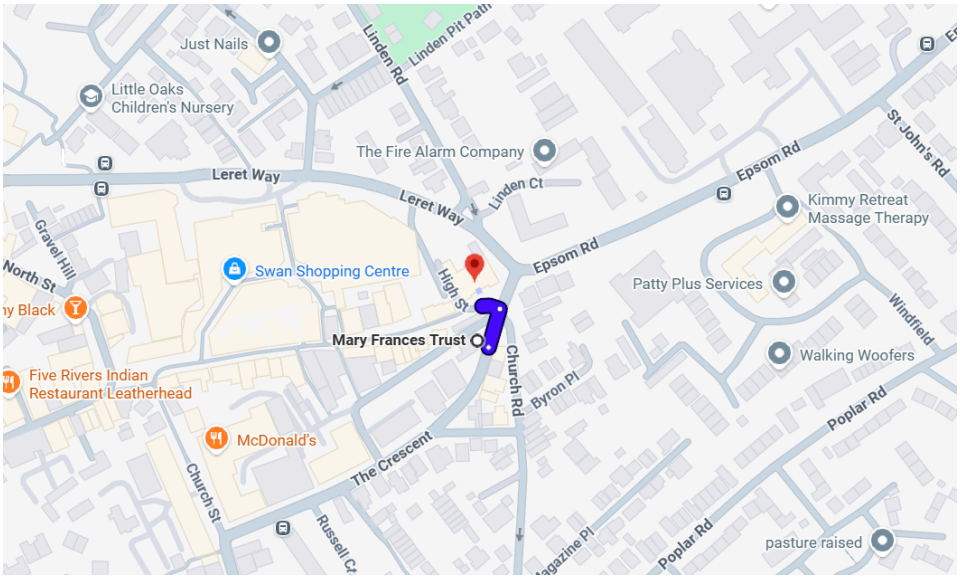
The front of the Leatherhead Institute building



The Abraham Dixon Hall



Travelling by road



Map above shows relation of Mary Frances Trust office to The Leatherhead Institute.

Parking at The Leatherhead Institute

There is no parking available at the Leatherhead Institute. The Mary Frances Trust office carpark is reserved for the staff team organising the AGM and is not available to guests, clients, volunteers or other staff members that day.

Disabled parking at The Leatherhead Institute

There are two disabled bays at the front of The Leatherhead Institute but these are also for the local community and work on a first come first serve basis.

Alternatively, we can try to book a reserved space at the back of the building. If you'd like to do this please contact Emma by email: emmal@maryfrancestrust.org.uk as soon as possible (not less than 48 hours in advance of the AGM) and we will try our best to reserve a spot for you.

Alternative parking locations

The nearest carpark is The Swan Centre, 2 Leret Way, Leatherhead KT22 8AH. You will need to pay for parking but you can claim this back (see more details on expenses at the bottom of this document). Parking here can be paid via the car park payment machines (both cash and card payments are accepted at these) or by using RingGo (location number 5647). Spaces here have a maximum stay time of 4 hours. Blue badge parking is free here and there are 22 spaces available.

Alternatively, the Church Hall carpark is nearby (about a 5 minute walk) at - 32 Church Rd, Leatherhead KT22 8BD. You can also pay with RingGo here as well as with coins and cards. Blue badge parking is free.

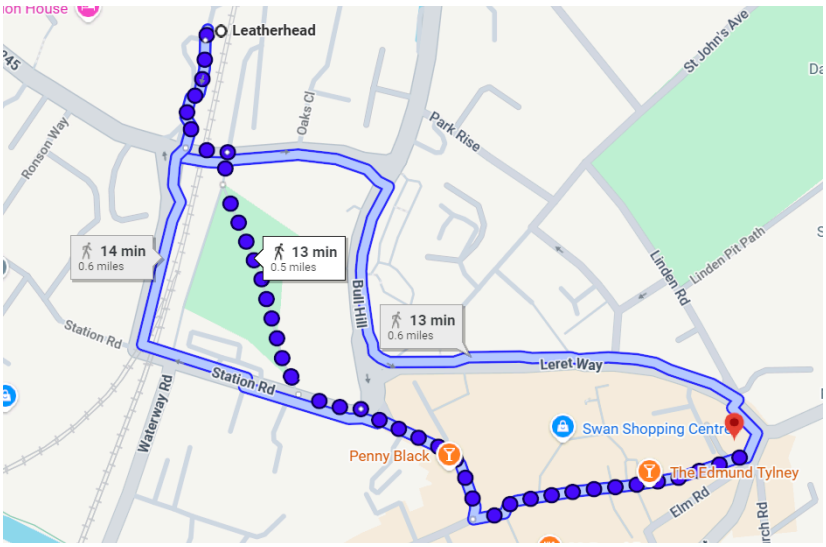
Local taxi numbers

Leatherhead Taxis: 01372 370307

Travelling by bus

Buses that travel to Leatherhead are as follows: 408, 465, 479, 21, 478 and C2. For more information on buses including timetables and maps, click here.

Travelling by train



The nearest train station is Leatherhead. To find a timetable, click here. The Leatherhead Institute is approximately a 13 minute walk from Leatherhead train station by foot.

For walking directions from Leatherhead station, click here.

Claiming travel expenses

To claim for travel expenses please contact emmal@maryfrancestrust.org.uk for an expenses form or pick up a physical form at the AGM. Please note we will cover expenses for bus fares, train fares and parking only (no taxis).